

Summit Elementary PAC Minutes

November 17th, 2020 - Zoom Meeting

PRESENT: Justin DeVris, Cortenay Johnston, Anke Irwin, Brittney Gardiner, Heather Harrison, David Lam, Aahana Bassi, Alicja Holm, Lindsay Corbet-Bealle, Sean Thurston, Andrea Baillie, Ricki Andrews, Raina Hyekyung Yoon, Margo Stewart

- 1. Meeting called to order at: 6:05pm**
- 2. Agenda approved/disapproved – Motion to approve.** Approved by Anke Seconded by Courtney.
- 3. Action:** Review of previous minutes (October 20th). Motion to approve minutes.by Anke Accepted by Courtenay.

Guest Speaker: David Lam

Principal's report:

Sledding- Kids really enjoying sledding. Kids are being shown how to sled properly and safely. Justin has instilled Four rules to sled: a clear path before going, they must have eyes forward, clear the path afterwards, take the steps back up. All of the supervisors are clear on the rules as well.

Reporting changes coming- Two report cards will now be handed out during the school year. First report card coming end of January/ beginning of February with new Reporting styles. You will see these words: Emerging, Developing, Proficient, Extending. There is a committee creating resources to tell our community what the changes are.

Breakfast program- We have 12-18 students participating in the breakfast program which has shown an incredibly positive difference in more than one student. Boys and girls club is excited to see such positivity!

Afterschool program- Soccer and art are being offered currently which has been incredibly positive and potentially new programs being offered in the new year for grades 5-7 students.

Remembrance Day Assembly/ Christmas assembly- Big Thank You to those involved and who came to the presentation. Apologies about the fact the Remembrance Day assembly video was not available to the community due to technical difficulties. A Pre- recorded Christmas concert for the parents to watch using high quality AV equipment is in the works.

Justin's Professional Growth plan-Goal #1 Set clear expectation for staff and students. Goal #2 Develop a school wide system for handling conflict. Goal #3 Distribute leadership to increase engagement.

School Learning plan: Literacy, Numeracy, Social Responsibility. This year is supposed to be the final year of a 5 year plan. Instead our school has been given permission to spend the year collecting information from stakeholders to develop a new 5 year plan. Expect requests for input into where our school needs to grow.

Guest Speaker: David Lam

David joined the PAC meeting tonight to advocate to spend PAC money on ball kits. Most ball kits have gone missing and he would like to introduce a sign in/sign out system for teachers in order to use sport equipment. Justin suggested to introduce a video to the school to demonstrate how to use the equipment and how to return it properly to help reduce missing items. A quote provided from Mr. Lam totals \$850.00 which would be enough equipment to supply 6 co-horts.

ACTION: David and Justin to finalize an equipment return policy.

Motion to approve Courtenay would like to motion to approve this request pending approval of a sign out/ teacher participation plan. Lindsay Seconds.

● **Treasurer's report:**

- \$11,327.47- (October balance)
- Gaming account: 10,563.82
- Gaming Grant: 5,060.00
- General: 12,112.71

-PAC accounts have now been transferred to scotia bank.

-Coupon books paid for (\$)

-We now have cheques which cost \$151.91

-Pumpkin drive fundraiser: (\$)

-Growing smiles Fundraiser: profit \$807.62. Any additional flowers will be offered for sale at pickup.

-Cheque for Mrs Royce to replace books in classroom: \$150.00

- **DPAC Report:** Still looking for DPAC representative. So far unable to record any meetings.

- **Action items from last PAC meeting**
 - **GSF drop off time frame-** Anke put in a request to call us 1 hour before flowers to be delivered. Volunteers are needed on November 30th after 2:00pm need for sorting flowers in order to be distributed on December 1st.
 - **Cookie dough-** No fundraiser this year
 - **Fence along school entrance on Gleneagles drive-** We now have a fence along the top of the entrance from Gleneagles. **ACTION:** Courtenay will be calling about the gap that is between the fence and the stairs.
 - **School zone on Gleneagles-** We do not meet the criteria currently to qualify for a school zone. Sending a staff member from the city to come and assess the area and will follow up with Courtenay. Also Looking into signage to increase visibility of the school crosswalk and reducing parking in the area. Ricki Andrews suggests to start a petition in order to get a school zone. Heather suggests looking in to ICBC
 - **Clothing drive distribution-** Clothes have been sorted into bins and will be offered to the children attending the breakfast program
 - **Afterschool program update-** Information only went out to the families that met the age requirements for the program. Programs are full and were offered on a First come first serve bases for grades 5-7 with art and soccer being available.

- **New Business**
 - **Interest in DPAC-** No volunteers yet, if anyone is interested please let the PAC know.
 - **Growing smiles fundraiser complete-** Teacher resources fundraiser. Profits will be equally divided to the teachers for them to use as they see fit.
 - **Virtual Christmas Concert-** Justin to fill a teacher request form for any items that may be needed in order to make the virtual concert a success
 - **Gaming account items, Tree and goal post wraps-** Proper tree post wraps have been ordered. **ACTION:** Courtenay looking into see if gaming account will cover these costs.
 - **Safety on hillside-** Children have been sliding down the hillside behind the gym has caused a safety issue, rose bushes have been trimmed poorly making them very dangerous when children slide down the hill.
 - **PAC volunteer shirts-** Courtenay would like to purchase shirts for the PAC to use during fundraiser's. Motion to approve by Courtney, seconded by Anke
 - **PAC purchase mitts for the school:** Motion to approve by Courtenay Seconded by Anke

- **Gingerbread Man decorating- TBD ACTION:** Anke looking into gingerbread suppliers and prepackaged candy to supply to the children for covid safe decorating.

Follow up business

- a) Review teacher requests-**
- b) Teacher request forms-**
- c) Direct donation communication- Courtney to make a facebook post on how parents and teachers can support the school.**

Next PAC meeting: December 15th @ 6:00pm on Zoom

Meeting Adjourned: time